

AGENDA
THE PORT AUSTIN VILLAGE COUNCIL
REGULAR MEETING
Monday, October 9, 2017

Call Meeting to Order at **6:15 pm**

Pledge of Allegiance to the Flag

Roll Call: Andreski, Brecht, Jobe, Kendall, Maschke, Polega, & President Confer

Additions/Deletions/Revisions to Agenda

1. Open Public Hearing for Rec. Plan updates
2. Close Public Hearing
3. Open Regular meeting

PUBLIC COMMENT:

AGENDA:

1. Cameron – Welcome Center Vestibule
2. PAASWA Alternate
3. Special Event – Run for Splash Pad
4. Special Event – Rose Festival
5. Audit

CORRESPONDENCE:

1. Easement access

CONSENT AGENDA:

Approve:

- September 11, 2017 Council Minutes
- September 25, 2017 Special Council Minutes

Acknowledge Receipt Of:

- September Police Report
- September 4th Fire Dept. Minutes
- June, July, and August PAASWA Minutes
- Income and Balance Sheet

PAYMENT OF BILLS ----- \$15,332.10

ATTORNEY:

DEPARTMENT HEAD REPORT / REQUEST:

DPW:

Police:

Clerk Report:

Treasurer Report:

BOARD REPORTS:

- Central Huron Ambulance Report:
- Downtown Development Authority Report:
- Planning Commission Report:
- Huron Regional Water Authority Report:
- Port Austin Area Sewer & Water Authority Report:

COMMITTEE REPORTS:

President Confer is a member of all Committees

Finance, Grants & Insurance ----- Brecht & Kendall

- 1. MERS

Labor, Personnel & Police ----- Jobe & Maschke

- 1. Job Descriptions

Motor Pool & Operations ----- Brecht & Andreski

- 1.

Ordinance ----- Kendall & Maschke

- 1. Fireworks 2. Dog

Parks & Recreation ----- Polega & Jobe

- 1. Butterfly House

Buildings, Grounds, Streets ----- Andreski & Polega

- 1. Gym 2. Independence 3. Easements 4. Handicap Spots 5. Street Classification

Fish Cleaning Station ----- Mike Morgan, Todd Murawski, Andreski

- 1.

Water Task Force ----- Kendall, Maschke

- 1.

COUNCIL MEMBERS COMMENTS:

Adjourn:

Monday October 9, 2017

PORT AUSTIN VILLAGE COUNCIL MEETING
17 West State Street, Port Austin, MI 48467

MEMBERS PRESENT: Brecht, Kendall, Maschke, Polega, Confer

MEMBERS ABSENT: Andreski, Jobe,

EMPLOYEES PRESENT: Thomas Rapson, Dale Hartsell, Amanda Nienaltowski

GUESTS PRESENT: Karen Voss, Martha Thuemmel, Cameron Schwanitz

Pledge of Allegiance to the flag was recited.

President Confer called the Public Hearing to order at 6:15pm.

Roll Call was taken.

Polega explained the updates that have been made to the Recreation Plan. They include updates to the action plan for the Gym and also the new additions of the Fit Park and Splash Pad, along with some other minor changes. This is just an update to include the new items; the new five year plan will have to be adopted in the spring. The hope is that the work the MSU students are doing will provide some valuable resources to use in the new five year plan.

Some discussion was had.

There were no public comments.

Moved Polega, support Kendall to close the Public Hearing at 6:25pm

President Confer called the regular meeting to order at 6:30pm.

Pledge of Allegiance to the flag was recited.

Roll Call was taken.

MEMBERS PRESENT: Andreski, Brecht, Kendall, Maschke, Polega, Confer

MEMBERS ABSENT: Jobe,

EMPLOYEES PRESENT: Thomas Rapson, Dale Hartsell, Chad Parrish, Amanda Nienaltowski

GUESTS PRESENT: Karen Voss, Martha Thuemmel, Cameron Schwanitz

Confer added approval of updated Rec. Plan to the agenda.

Public Comment: Martha Thuemmel was present and spoke about the tree the Village had cut done on State Street. A piece of the tree has been saved and Thuemmel is having a conservationist come to help age the tree and show how to count the rings. She would like permission from the Village to allow the conservationist age to age the large tree on Line Street. It will not harm the tree.

Moved Maschke, support Polega to allow the tree on Line Street to be aged. Ayes: All

Agenda:

Moved Brecht, support Kendall to approve the updated Rec. Plan as presented. Ayes: All

Cameron Schwanitz was present and explained the request she had received to have an AED at the Welcome Center, and also for it to be equipped with child sized pads. Some discussion was had. Funding and costs will be looked into for next meeting.

Monday October 9, 2017

Schwanitz also explained that she would like permission to do something different with the information boards in the vestibule at the Welcome Center. She would like to remove the cork boards and do something different that would better utilize the space and provide more information. Some ideas include a map of town, local business hours, weather, etc. Much discussion was had on possible ideas. Consensus was that it was fine for Schwanitz to make the changes.

Kendall explained that we currently do not have any alternates for the PAASWA board. One member will be gone for several months this winter and it is important to have alternates so that meetings can still be had. The suggestion is to make Dan Confer and Barb King as alternates.

Moved Kendall, support Andreski to approve Dan Confer and Barb King as alternates for the PAASWA board. Ayes: All

The special event request form for the Run for the splash pad was reviewed. Chief Hartsell expressed his concerns with directing traffic on a Saturday morning while the market is still going on. Much discussion was had.

Moved Kendall, support Polega to deny the request as presented, but give authority to the Streets committee to approve a possible alternative route, with a preference to Independence Street. Ayes: All

The special event request form for the Rose Festival was reviewed. Much discussion was had on having a large event in Veterans Park on the weekend after the 4th of July. Consensus was that it is a great idea; however it was felt that the stage by the Gym would be a better location for the bands.

Moved Maschke, support Polega to table the request, and to contact Mr. Sosnoski and offer the stage as a venue. Ayes: All

Confer and Maschke will contact Mr. Sosnoski.

Confer explained the status of the audit. The auditors are still waiting for information from the previous auditors. If they cannot get the information needed they may have to redo last year's audit. They estimate it would cost \$5,500. Much discussion was had on how to proceed.

Moved Kendall to approve \$5,500 to Rehmann to redo last years audit and to have the attorney seek legal action against Campbell auditing. Motion failed due to lack of second.

More discussion was had.

Moved Brecht, support Maschke to allow spending up to \$5,500 to Rehmann to complete the audit after any attempts to acquire our rightful information from Campbell have been legally exhausted by October 30th, 2017. Ayes: All

Moved Brecht, support Maschke to request our attorney to send a certified letter to Campbell requesting our rightful information within 7 days of receipt of the letter. Ayes: All

Correspondence: A letter regarding access to public easements has been received. Some discussion was had. Confer commented that it is the Planning Commissions job to make sure the road ends are open. Confer will have the Planning Commission come with a recommendation on what should be done with the road ends.

Moved Maschke, support Brecht to approve the consent agenda as presented. Ayes: All

Moved Brecht, support Maschke to pay the bills in the amount of \$15,332.10. Ayes: All

Attorneys: NA

Monday October 9, 2017

Department head report/requests:

DPW: Parrish reported that the backhoe needs new rear tires before winter. They would cost \$1,400.

Moved Andreski, support Polega to approve up to \$1,400 for new rear backhoe tires. Ayes: All

Parrish asked what the councils thoughts were on having a Village credit card. It would make ordering some things easier. Some discussion was had on credit versus debit, and on limits.

Moved Andreski, support Maschke to approve getting a credit card through Port Austin State Bank with a maximum credit limit of \$5,000. Ayes: All

Police: NA

Clerk: NA

Treasurer: Nienaltowski commented that the payroll direct deposit is going well.

Also she has settled with the county for taxes and the delinquent payoff should be coming soon.

Nienaltowski also explained about some delinquent taxes. She had received several calls about tax payments that were not received. She has double checked her records and feels that there are about 19 payments that were mailed to us but never received. Some discussion was had.

Ambulance: Maschke reported that she has just gotten word that the coordinator has quit. She will have more information after the meeting this week.

DDA: Confer reported that they have contributed \$5,000 towards the Christmas lights being installed in town.

Planning: Still working on the solar regulations.

HRWA: NA

PAASWA: NA

Committee Reports:

Labor: Some discussion was had on the progress of the job description for a Village Manager.

Police: Township contract will be discussed at the next Township meeting.

Buildings, Grounds, and Streets: The gym committee has met.

Kendall commented that the roofer recommends painting the front of the Village Hall to help seal the stucco.

Council Member Comments:

Martha Thuemmel was asked when the barber shop was going to get moved. Hopefully next June.

Confer commented that we should think about how to get draft minutes out to the public.

Maschke commented that she did not say to tear down the Gym.

With no further business; **Moved Polega, support Maschke** meeting adjourned at 8:29 pm.

Monday October 9, 2017

Clerk Certification

I the undersigned, Thomas Rapson, the duly qualified and appointed Clerk for the Village of Port Austin, Huron County Michigan, DO HEREBY CERTIFY that the forgoing is a true and complete copy of certain proceedings taken by the Village of Port Austin,

At a regular board meeting conducted on the ___9th___ day of _____October_____ 2017.

_____ Thomas Rapson, Village Clerk