

AGENDA
THE PORT AUSTIN VILLAGE COUNCIL
REGULAR MEETING
Monday, May 8, 2017

Call Meeting to Order at **6:30 pm**

Pledge of Allegiance to the Flag

Roll Call: Andreski, Brecht, Jobe, Kendall, Maschke, Polega, & President Confer

Additions/Deletions/Revisions to Agenda

PUBLIC COMMENT:

AGENDA:

1. Planning Commission Appointment
2. Special Event Request – W.O.W.
3. Todd Murawski – Curb
4. Brandt Rousseaux – Stage and Port-a-johns
5. PACP Gaming License Resolution
6. Port Austin Fireworks Permit
7. Village Hall Repairs
8. Park Signs
9. Blocking Street – Memorial Day Service
10. Restructuring

CORRESPONDENCE:

- 1.

CONSENT AGENDA:

Approve:

- April 10, 2017 Council Minutes
- April 11, 2017 Special Council Minutes

Acknowledge Receipt Of:

- March and April Police Report
- Income Statement and Balance Sheet
- March 6th Fire Dept. Minutes
- March 8th & 15th PAASWA Minutes

PAYMENT OF BILLS ----- \$ 4,405.73

ATTORNEY:

DEPARTMENT HEAD REPORT / REQUEST:

DPW:

Police:

Clerk Report:

Treasurer Report:

BOARD REPORTS:

Central Huron Ambulance Report:

Downtown Development Authority Report: DDA Expenditure

Planning Commission Report:

Huron Regional Water Authority Report:

Port Austin Area Sewer & Water Authority Report:

COMMITTEE REPORTS:

President Confer is a member of all Committees

Finance, Grants & Insurance ----- Brecht & Kendall

- 1. MERS

Labor, Personnel & Police ----- Jobe & Maschke

- 1.

Motor Pool & Operations ----- Brecht & Andreski

- 1.

Ordinance ----- Kendall & Maschke

- 1. Fireworks

Parks & Recreation ----- Polega & Jobe

- 1.

Buildings, Grounds, Streets ----- Andreski & Polega

- 1. Gym 2. Feasibility Study 3. Independence 4. Easements update

Fish Cleaning Station ----- Mike Morgan, Todd Murawski, Andreski

- 1.

Water Task Force ----- Kendall, Maschke

- 1.

COUNCIL MEMBERS COMMENTS:

Adjourn:

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PORT AUSTIN VILLAGE COUNCIL MEETING
17 West State Street, Port Austin, MI 48467

MEMBERS PRESENT: Andreski, Brecht, Jobe, Kendall, Maschke, Polega

MEMBERS ABSENT: Confer

EMPLOYEES PRESENT: Thomas Rapson, Dale Hartsell, Amanda Nienaltowski, Chad Parrish

GUESTS PRESENT: Kathleen Donahue, Brandt Rousseaux, Joyce Stanek

Pledge of Allegiance to the flag was recited.

President Pro Tem Kendall called the regular meeting to order at 6:30pm.

Roll Call was taken.

Public Comment: NA

Agenda: A letter has been received from Robert Brodie expressing interest in the open position on the Planning Commission.

Moved Maschke, support Jobe to appoint Robert Brodie to the Planning Commission. Ayes: All

Kathleen Donahue was present and explained her special event for Wednesday's on Washington. She is only asking for permission to block off only 3 feet into the street in front of her property during the event. This is only to provide a buffer from the traffic for safety. Chief Hartsell has some concerns with only one car being able to go past at a time. Some discussion was had.

Moved Brecht, support Andreski to allow the blocking off of the 3 feet into the road for the first three weeks to be readdressed at the June meeting. Ayes: All

Andreski explained the sidewalk that the DDA would like to install from the cement pad at the Village Green over to Line Street. The curb is already broken in that location. The DDA would be covering the cost of the sidewalk. **Moved Andreski, support Jobe** to allow the installation of the sidewalk as presented at the DDA's expense. Ayes: All

Brandt Rousseaux was present and gave an update on the butterfly house project. They have almost reached their fundraising goal. He also had a copy of the site layout plan of the butterfly house. The Lions Club is overseeing the project and will have a project manager. Some discussion was had on the project. Rousseaux also explained that they would like to move the stage over by the East side of the Gym where the port – a – john's were. Discussion was had on the placement and the location of where the port – a – johns will go instead. Rousseaux will work with Parrish on the port – a – john placement.

Moved Andreski, support Polega to allow the stage to be moved as presented. Ayes: All

Rousseaux will coordinate having the Farmers Market Trailer moved on Wednesday's so it is out of the way for Wednesday's on Washington.

Joyce Stanek explained the gaming resolution for the Port Austin Community Players. The state is requiring them to submit a bunch of paperwork and one of the items is this resolution from the council. This is in regards to the raffle that they do each year at the Great Event.

Moved Polega, support Andreski to approve the resolution as presented. Ayes: All

Rapson explained that the Steve Schmidt from the Fireworks committee dropped off the permit for the

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Fourth of July firework display that needs to be approved by the council.

Moved Polega, support Jobe to approve the permit as presented. Ayes: All

Kendall explained the 3 quotes that were received for replacing the shingles on the Village Hall. The DDA has agreed to pay for the project with the understanding that the Village will budget funds towards the Fire Hall project next year. Bresky roofing was the lowest bid at \$8,400. The shingles will be the same as the Welcome Center and Village Green Kiosks. Discussion was had on the interior repairs that need to be made. Those will be addressed after the roof is fixed and we know the leaks have been fixed.

Moved Brecht, support Andreski to allow the DDA to have Bresky Roofing replace the shingles on the Village Hall as presented. Ayes: All

Rapson explained the signs for the parks that would address picking up after your dog. The plan is to put 4 at Veterans Park and 2 at Gallup. They would be blue and white and the cost would be under \$500. It is ok for Parrish to order.

Rapson explained that the Veterans Committee has requested that we have the street by the Memorial blocked off for the parade and entire service. This would help with traffic noise during the service.

Moved Brecht, support Andreski to allow the blocking off of West Spring Street during the Memorial Day parade and service. Ayes: All

Jobe explained that the labor committee has been working on the possibility of creating a Village Manager position and possibly a combined clerk/treasurer position. Manager would handle the everyday operation of the Village. The committee is developing a job description. Much discussion was had.

Consensus was that it sounds like a good concept, once we see the job description then we can determine if it will work.

Correspondence: NA

Moved Jobe, support Andreski to approve the consent agenda as presented. Ayes: All

Moved Maschke, support Brecht to pay the bills, with additions, in the amount of \$5,203.23. Ayes: All

Attorneys: NA

Department head report/requests:

Police: Kendall discussed the issue with the bills to the Township for Police protection. We are not billing for the full amount and he feels this will lead to a shortfall in what was budgeted. Chief Hartsell commented that the summer bills will be over \$2,900 when it is busier. They get billed monthly and have been paying the bills. Much discussion was had on the contract renewal.

Hartsell commented that he will be sending the bill for the new car now.

Hartsell was asking about the replacement of the body cams. He commented that he needs to find one that will work well. He will be looking at the ones that the county uses.

DPW: Parrish reported that one of the stabilizer arms on the backhoe is settling. He has talked with the mechanic and he is not sure on the cost of repairs until he gets it taken apart.

Moved Brecht, support Maschke to approve fixing the backhoe, not to exceed \$2,500. Ayes: All

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Clerk: Rapson explained the concerns he has received about the Village docks. He will work with Parrish and bring more information to a future meeting.

Treasurer: Kendall discussed the diversifying of funds. He has checked and Frankenmuth Credit Union has some of the best rates. Discussion was had on amounts that can be moved. Brecht will meet with Treasurer Nienaltowski. **Moved Brecht, support Polega** to enter into a depository relationship with Frankenmuth Credit Union. Ayes: All
Brecht discussed spending in arrears. Should know more after audit is done. He will also discuss this with Nienaltowski.

Ambulance: Rapson gave a brief update on the Ambulance.

DDA: NA

Planning: Meetings start this month.

HRWA: Kendall discussed testing supplies.

PAASWA: The work on the Water Tower has started.

Committee Reports:

Labor: New DPW worker starts on the 15th.

Ordinance: Joyce Stanek commented that Patty Finan had said she would chair the 4th of July Parade, but she needs volunteers. Committee will look into dog ordinance.

Parks and Rec: Maschke inquired about rumors she has heard about a splash pad? Brecht commented that there is a group talking about the idea and they will be approaching the council when they have more information. Butterfly house was added to the agenda.

Building, Streets: Maschke inquired about the Gym. Andreski commented that at this point there is no solid idea to work on. Some discussion was had.

Rapson reported that we are in the 20 day public comment period on the DEQ permit for the Vine Street project.

Fish: Andreski commented that the DNR is looking at the plans and we should be receiving a list of questions from them soon.

Water: Kendall reported that the website should be done by the end of May and notices will be going out nationwide.

Council Member Comments: Maschke asked if we are ADA compliant at the Welcome Center. Rapson commented that the engineers made sure of that when it was built.

With no further business; **Moved Polega, support Andreski** meeting adjourned at 8:27 pm.

Clerk Certification

I the undersigned, Thomas Rapson, the duly qualified and appointed Clerk for the Village of Port Austin, Huron County Michigan, DO HEREBY CERTIFY that the forgoing is a true and complete copy of certain proceedings taken by the Village of Port Austin,

At a regular board meeting conducted on the ___8th___ day of ___May___ 2017.

_____ Thomas Rapson, Village Clerk