

AGENDA
THE PORT AUSTIN VILLAGE COUNCIL
REGULAR MEETING
Monday, February 28, 2011

Call Meeting to Order at 6:00 pm

Pledge of Allegiance to the Flag

Roll Call: Andreski, Bruce, Hogan, Nichols, Ranger, Toner, & President Murawski

Additions/ Deletions/ Revisions to Agenda

AGENDA:

1. Open Public Hearing to discuss the 2011/2012 Budget
2. Close Public Hearing
3. Open Regular meeting @ 6:30pm
4. Motion to approve a 2% raise for all employees
5. Consider approval of 2011/2012 Budget
6. Budget Adjustments
7. Audit

CORRESPONDENCE:

PUBLIC COMMENT:

CONSENT AGENDA:

Approve:

February 14th, 2011 Council Minutes

Acknowledge Receipt Of:

PAYMENT OF BILLS----- \$ 2,092.45

ATTORNEYS:

DEPARTMENT HEAD REPORT / REQUEST:

Bob Horetski:

Dale Hartsell:

Clerk Report:

Treasurer Report:

PLANNING COMMISSION REPORT:

DOWNTOWN DEVELOPMENT AUTHORITY REPORT:

COMMITTEE REPORTS:

February 28, 2011 6:30 p.m.

President Murawski is a member of all Committees

Finance, Grants & Insurance ----- Chair Ranger & Nichols

Labor, Personnel & Police ----- Chair Nichols & Ranger

Motor Pool & Operations ----- Chair Bruce & Toner

- 1. Vacuum truck
- 2. Sidewalk snow removal

Ordinance ----- Chair Bruce & Andreski

- 1. Dog issues

Parks & Recreation ----- Chair Toner & Bruce

- 1. Rec. plan update

Special Events & Press Management ----- Chair Nichols & Ranger

Public Buildings & Grounds ----- Chair Andreski & Hogan

- 1. Picnic Tables, BBQ Grills
- 2. Park Signage

Streets, Sidewalk, Drains & Lighting ----- Chair Hogan & Andreski

- 1. Easements

Waste Management ----- Chair Hogan & Toner

COUNCIL MEMBERS COMMENTS:

Adjourn:

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PORT AUSTIN VILLAGE COUNCIL MEETING
17 West State Street, Port Austin, MI 48467

MEMBERS PRESENT: Andreski, Bruce, Hogan, Ranger, Toner, & President Murawski

MEMBERS ABSENT: Nichols

EMPLOYEES PRESENT: Thomas Rapson, Dale Hartsell, Amanda Nienaltowski, Bob Horetski, Brad Strozeski

GUESTS PRESENT: John Rapson, Darcie Finan, Ray Braun, Jim Grant, Joyce Stanek, Dean Avola, William Foster

President Murawski called the Budget hearing to order at 6:00 p.m.

Pledge of Allegiance to the flag led by President Murawski.

Roll Call was taken.

Treasurer Nienaltowski went over the notes page that was handed out with the budget. The budget this year is very tight. Some of the major things that are in the budget for the upcoming year are an allowance for a new copier if needed, money for the Tower Park acquisition grant, capital outlay for a new dump truck and the employee 2% raise.

Some major items that have had an effect on the budget are the Gallup Drain assessment and utilities. Nienaltowski asked that if the council members are looking into anything to please talk to her first so she can determine if there is any funds available.

Nienaltowski also stated that money in the budget has been taken from our reserve funds in the amount of \$20,000 to use as match for the Tower Park grant. If we don't proceed with the grant, that line item would be removed and the \$20,000 put back into the reserves. There would not be an extra \$20,000 in the general budget.

Public Comment: NA

Moved Bruce, Support Ranger, public hearing adjourned at 6:18pm

President Murawski called the regular meeting to order at 6:30 p.m.

Pledge of Allegiance to the flag led by President Murawski.

Roll Call was taken.

Murawski added HRWA as #8 and 124 East Spring Street as #9 to the agenda.

Ranger commented that Nienaltowski and Rapson are doing a great job.

Toner also added that with all the snow we have gotten this winter he feels that the DPW has done very well with just the two guys.

Moved Bruce, support Toner to approve the 2% raise for all employees for the fiscal year 2011-2012. Roll call vote; Ayes: Andreski, Bruce, Hogan, Ranger, Toner, & Murawski.

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Moved Bruce, support Andreski to approve the fiscal year 2011-2012 budget as presented. Ayes: All

Nienaltowski explained the budget adjustments. There are no major adjustments, column 3 on the budget print out shows the adjusted amounts. It is just minor adjustments to reflect what has actually happened during the year.

Moved Hogan, support Ranger to accept the adjustments as presented. Ayes: All

Nienaltowski explained that at the last meeting there was a letter from the auditor asking us to sign up for them to do the audit for the next three years at a cost of \$3,600 per year. That is about \$800 more than last year. Nienaltowski has talked with them and the reason for the increase in price is that it required more work than they originally thought. It is still about \$1,700 cheaper than any of the other bids received last year.

Moved Hogan, support Bruce to approve the audit contract with Campbell, Kusterer & Co. for the next three years with the cost being \$3,600 per year. Ayes: All

A letter of interest in the position on the Huron Regional Water Authority Board has been received from John Rapson. President Murawski would like to recommend John Rapson for the position to fill out Don Passcrellas's term. **Moved Bruce, support Ranger** to accept the recommendation to appoint John Rapson to the HRWA board. Ayes: All

Dean Avola and Bill Foster were present to discuss the future plans for 124 Eats Spring St. He would like to put up a laundry mat/coffee shop.

Dean explained some of the details and issues they have had so far. He was encouraged to attend the Planning Commission Work session meeting on March 10th so he can discuss it with the Planning Commission and find out what steps he needs to take.

Correspondence: NA

Public Comment: Darcie Finan mentioned that in the past there has been talk about a wish/want list for the New Visitors Center and for Veterans Park. This would let local groups that use the facilities know what is needed. Then they would be able to donate these items if they choose to. She feels that this should be developed soon before the season starts and some of these items will be needed.

The January 2011 police report was added to the consent agenda.

Moved Bruce, support Ranger to approve the consent agenda with the addition. Ayes: All

Moved Bruce, support Ranger to pay the bills in the amount of \$ 2,092.45 Ayes: All

Attorneys: Nienaltowski reported that we have a legal opinion from Kim Kirchoff regarding the Gallup Drain assessments. Her recommendation is to pay all of the assessments totaling \$5,933.10. **Moved Ranger, support Bruce** to pay the assessments in the amount of \$5,933.10. Ayes: All

We have not heard anything from Boyle regarding Majestic.

Department head report/requests:

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Bob: Reported that they will be trying to fix the spring alligator from the Veterans Park playscape. Regarding the cleaning up after dogs in the park, he suggested we build a bag dispenser and trash can holder instead of purchasing one. It would be cheaper. Horetski asked what kind of trash cans they would like by the pavilion during the summer. He also commented that right now the picnic tables are \$120 at Sam's Club. The building and grounds committee will work with Bob on all of these items.

Dale: Two suspects in the breaking and entering cases in town have been charged. Dale said it was a good joint effort between the State, county, and his department.

Clerk: NA

Treasurer: Would like to recommend the preparation of the council packets be moved back to Fridays. There are a lot of times where bills and other things come in on Friday that need to be in the packets.

Moved Hogan, support Bruce to move the preparation of the council packets back to Fridays. Ayes: All

Planning: Work session on March 10th.

DDA: There was no meeting last month as there was no quorum. Rapson has submitted another request to the Trust Fund for money.

Committee Reports:

Motor Pool: Combine #1 and 2 under Multi-use tractor

Ordinance: Discussion was had on if there should be a fine for having a dog on the beach. Murawski would like the committee to review the fee charged for use of the Visitors Center.

Public Buildings: Change #1 to Wish/Want list

Streets: Hogan will contact Boyle regarding sending a letter to the property owners next to the easements.

Council Member Comments:

Bruce: Laundry and coffee shop would be great to have in town.

Ranger: Happy to hear about the new business planned. Everyone remember to watch Modern Marvels on March 18th to see the Port Austin Level featured.

With no further business; **Moved Bruce**; meeting adjourned, 7:17 p.m.

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Clerk Certification

I the undersigned, Thomas Rapson, the duly qualified and appointed Clerk for the Village of Port Austin, Huron County Michigan, DO HEREBY CERTIFY that the forgoing is a true and complete copy of certain proceedings taken by the Village of Port Austin,

At a regular board meeting conducted on the _____ day of _____ 2011.

_____ Thomas Rapson, Village Clerk