

AGENDA
THE PORT AUSTIN VILLAGE COUNCIL
REGULAR MEETING
Monday, February 13, 2017

Call Meeting to Order at **6:15 pm**

Pledge of Allegiance to the Flag

Roll Call: Andreski, Brecht, Jobe, Kendall, Maschke, Polega, & President Confer

Additions/Deletions/Revisions to Agenda

Open Public Hearing Budget

Review 2017 – 2018 Budget

Close Public Hearing

Open Regular Meeting

PUBLIC COMMENT:

AGENDA:

1. Consider approval of 2017 – 2018 budget
2. Consider approval of Police wages
3. Township Police Contract
4. Township Road Millage Contract
5. Gary Varisto – Emterra Environmental
6. Custodial Credit and Deposit Risk Policy
7. Audit Quotes
8. Vine Street Wall
9. Stephan Street Easement letter

CORRESPONDENCE:

1. Thank you Note

CONSENT AGENDA:

Approve:

January 9, 2017 Council Minutes

Acknowledge Receipt Of:

December 2016 Monthly Police Report

January 2017 Monthly Police Report

Dec. 14, 2016 PAASWA Minutes

Jan. 11, 2017 PAASWA Minutes

PAYMENT OF BILLS ----- \$ 2,257.66

ATTORNEY:
DEPARTMENT HEAD REPORT / REQUEST:
DPW:
Police:
Clerk Report: Streets, Local to Major
Treasurer Report:

Central Huron Ambulance Report:
Downtown Development Authority Report:
Planning Commission Report:
Huron Regional Water Authority Report:
Port Austin Area Sewer & Water Authority Report:

COMMITTEE REPORTS:

President Confer is a member of all Committees

Finance, Grants & Insurance ----- Brecht & Kendall

- 1.

Labor, Personnel & Police ----- Jobe & Maschke

- 1.

Motor Pool & Operations ----- Brecht & Andreski

- 1.

Ordinance ----- Kendall & Maschke

- 1. Fireworks 2. No Parking

Parks & Recreation ----- Polega & Jobe

- 1.

Buildings, Grounds, Streets ----- Andreski & Polega

- 1. Gym 2. Feasibility Study 3. Independence

Fish Cleaning Station ----- Mike Morgan, Todd Murawski, Andreski

- 1.

Water Task Force ----- Kendall, Maschke

- 1.

COUNCIL MEMBERS COMMENTS:

Adjourn:

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PORT AUSTIN VILLAGE COUNCIL MEETING
17 West State Street, Port Austin, MI 48467

MEMBERS PRESENT: Brecht, Kendall, Maschke, Polega,

MEMBERS ABSENT: Andreski, Jobe, Confer

EMPLOYEES PRESENT: Thomas Rapson, Dale Hartsell, Mike Williams, Amanda Nienaltowski

GUESTS PRESENT: Theresa Byrne, Deb Hubbard, Diane Jodoin, Rob Stiverson, Steve Schmidt, Mike Pierson, Dalton Pierson

Pledge of Allegiance to the flag was recited.

Roll Call was taken.

President Pro Tem Kendall opened the Public Hearing for the Budget at 6:15pm.

Treasurer Nienaltowski went over the Budget for 2017/2018. Some discussion was had.

Public Comment: None

Moved Brecht, Support Maschke to adjourn the public Hearing at 6:23pm.

President Pro Tem Kendall called the regular meeting to order at 6:30pm.

Roll Call was taken.

Public Comment: Steve Schmidt was present and discussed the Village Green project and the funds that we expended.

Brecht asked if there was any funds coming back to the Village from the DDA since they are getting the rent money? Schmidt said that right now no, the conversation has not been had. Some Discussion was had. Diane Jodoin was commented that by her calculations the Village would get paid back in three years.

Theresa Byrne was present from Dizzy Daisy Winery. She explained that for the last few years they have been setting up at the Farmers Market and doing wine tasting and sales by the bottle. Their production has increased, and the State will no longer allow them to set up at the Farmers Market. They are looking into renting one or more of the "pods" at the Village Green to do their wine tasting and sales in. They are applying for the license and need local approval as part of that process. Some discussion was had on if the pod will fit their needs and if there are any available. Council will look at the paperwork and get with Chief Hartsell and the attorney for review.

Moved Maschke, support Brecht to approve the 2017/2018 budget as presented. Ayes: All

Kendall explained that Chief Hartsell had checked with other communities on what their police wages were at. To stay competitive the purposed police wages would change as follows:

Part Time officer from \$16.32 to \$17.00/hr

Sergeant from \$17.00 to \$18.00/hr

Chief from \$22.73 to \$23.66/hr

These increased were accounted for in the new budget.

Moved Polega, support Maschke to approve the police wage increases as presented. Ayes: All

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Also in the budget was a 2% increase for all other employees.

Moved Brecht, support Polega to approve the 2% increase for all other employees as presented.

Ayes: All

Kendall and Brecht explained the review of the Township police contract. There have been no changes since 2009, specifically in the wages. It is currently at \$20/hr and they are purposing that we increase it to \$24.50/hr. If the council approves tonight then it can be purposed to the Township next week at their meeting. Some discussion was had.

Move Polega, support Maschke to purpose the increase in wages from \$20/hr to \$24.50/hr to the Township. Ayes: All

Kendall explained the Township Road millage contract. It was a 10 year contract that has expired and needs to be renewed for us to receive the funds. In the previous contract there was no built in increase, it was just a flat amount. Kendall is recommending that the amount be increased to \$41,388 for the first year. Also he is recommending that a 2.6% increase per year be built into the contract. Much discussion was had.

Moved Polega, support Brecht to approve purposing to the township, the Road millage contract, a 5 year contract, with the starting amount increased to \$41,388, and a 2% increase for the following years.

Ayes: All

Gary from Emterra is not present at the meeting. Kendall explained that the contract is renewing for another 5 years. He feels that there are some programs in the contract that we are not utilizing, like the handicap pickups and the Monday leaf and brush pickups. Council asked Rapson to have Gary come to the next meeting and to get a copy of the Contract before the meeting.

Kendall explained the Custodial Credit and Deposit Risk Policy. At times we have more in the bank than what is federally insured. The first step is to have a policy in place and then look into the options to make sure the funds are insured. Some discussion was had.

Moved Maschke, support Polega to approve the Custodial Credit and Deposit Risk Policy as presented.

Ayes: All

Kendall explained that our current contract with the auditors is up and because of some issues last year he has reached out to several auditing firms and has received three quotes back, they are as follows:

Rehmann: \$8,900

Hyzer, Hill, Kuzak: \$10,500

Plante Moran: \$15,000

Brecht asked what Nienaltowski's thoughts were since she is the one that will have to work with them. She feels like they seem high for what they do. Kendall commented that they are high based on what others have done for us not what someone that specializes in municipalities can do for us.

Some discussion was had on the cost difference. Brecht suggested that Plate Morgan should not be considered because they are so much higher than the others. Maschke suggested that we should have them come in and explain what they can do. The Finance committee will meet with Rehmann and also with Hyzer and have a recommendation for the next meeting.

A letter has been received from Robert Brodie who is the adjacent property owner to the Stephen Street easement. Maschke read the letter; it expresses concerns about fixing easements and the Council being consistent with their decisions.

Kendall commented that we need to have advice from someone who has experience and that is why Rob Stiverson is here with a presentation about the Vine Street Seawall.

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Pictures were shown of each of the Village easements and their current condition. Stephen and Vine Street are the two that need attention.

Stiverson gave a presentation regarding different options for fixing the Vine Street Wall. He commented that after the last council meeting he was contacted by Andreski to develop a set of specs that could be used to go out for bid on a steel wall at Vine Street. He has some concerns that the vibrations from doing a steel wall will damage the pool so he has worked up other options. Stiverson explained the four options, steel wall, concrete wall, and two riprap options, one with a drain and one without. The reason for the one without is because he does not feel the water was the main reason for the failure and also the catch basin would have to be located on private property to effectively handle the water runoff. A concrete wall would be about the same cost as the steel, riprap would be cheaper. He commented that a fifth option would be to eliminate the road end. It would require court action and the state could take possession of it because it ends at the lake.

Much discussion was had on the options and the benefits and down falls of each.

Stiverson commented that the riprap would need to be monitored because the rock can shift overtime. He also feels concrete would be fine and there would be no vibration risk.

Pierson commented that he is not worried about the pool and as he has suggested in the past is for the Gottschalks bond the pool so that if something does happen it is covered. He has spoken with them and they are ok with that.

Brecht is not in favor of the riprap as it would not be safe for people walking over it.

Some discussion was had on making a decision with such a small number of members present.

Moved Maschke, support Polega to accept the bid from Pierson Piling for \$30,400 with the requirement that the pool must be bonded by the Gottschalks listing the Village as additional insured. Ayes: All

Some discussion was had on using the left over seawall blocks from Vine Street to secure Stephen Street. Stiverson will work on what can be done at Stephen Street.

Correspondence: A thank you note has been received from Safe Place regarding the cell phone drop box. A letter has been received from Joyce Stanek requesting to be reappointed to the PAASWA board.

Moved Polega, support Brecht to reappoint Joyce Stanek to the PAASWA board. Ayes: All

Moved Polega, support Brecht to approve the consent agenda as Presented. Ayes: All

There are several additions to the bills.

Moved Brecht, support Maschke to pay the bills, with amendments, in the amount of \$2,851.57. Ayes: All

Attorneys: NA

Department head report/requests:

DPW: NA

Police: New car will be here after March 1st, and also will be working on getting the taser.

Clerk: Rapson explained that we are looking into reclassifying some streets from Local to Major. He would like the Streets committee to help work on the paperwork.

Treasurer: NA

Ambulance: Rapson briefly discussed the current issues the ambulance board is working on.

DDA: Rapson briefly explained the DDA decision to contribute up to \$15,000 towards the Fire Hall project.

Jason Zimmerman will be at the next meeting to discuss it with the council.

Planning: NA

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HRWA: Sill looking for a 2nd alternate board member.

PAASWA: Kendall briefly explained that bids have been received for repainting the water tower. It will cost between \$60,000 and \$90,000, which they have budgeted money for.

Committee Reports:

Finance: Brecht explained the meeting that was had with MERS. The retirement plan is slightly underfunded. The committee will be looking at ways to work on that and will have something at a later date. MERS was added to the agenda.

Motor Pool: Kendall reported that in the budget there was an increase in the amount for salt for next year and also the tractor repairs and plow for the pickup were budgeted.

Water: Kendall reported that a marketing package is being worked on.

Council Member Comments:

Maschke thanked Stiverson for the info he provided on the easement. She also commented that she likes having the public comment section at the beginning. Some discussion was had on the public comment section.

With no further business; **Moved Polega, Support Maschke** meeting adjourned at 9:30 pm.

Clerk Certification

I the undersigned, Thomas Rapson, the duly qualified and appointed Clerk for the Village of Port Austin, Huron County Michigan, DO HEREBY CERTIFY that the forgoing is a true and complete copy of certain proceedings taken by the Village of Port Austin,

At a regular board meeting conducted on the ___13th___ day of ___February___ 2017.

_____ Thomas Rapson, Village Clerk